

2014/2015 SPECIAL ASSESSMENTS REFUND APPLICATION
LOW-INCOME REFUND ELIGIBILITY NOTIFICATION

Landscaping and Lighting Assessment District (LLAD) allocates the costs of maintaining and servicing landscaped areas, recreation facilities and street lighting within the City of Oakland among residential and non-residential property owners.

Library Services Retention Assessment seeks to provide funds necessary to maintain and enhance library services in the City of Oakland.

Measure Y, also known as Violence Prevention and Public Safety Act of 2004 provides funding for Violence, and Crime Prevention Program in the City of Oakland.

The billing and collection of the Special Assessments are handled by the County of Alameda. The assessment is listed as a separate item on your 2014/2015 property tax statement and must be paid together with your property taxes.

To qualify for a low income refund, you must be the owner-occupant(s) of the property and your combined family household income for the previous year 2013 must meet the following eligibility criteria:

Number in Household	Combined 2013 Household Income	Number in Household	Combined 2013 Household Income
1	\$31,250	5	\$48,200
2	\$35,700	6	\$51,750
3	\$40,150	7	\$55,350
4	\$44,600	8	\$58,900

To apply for a refund, please follow the guide lines listed below:

1. Complete a 2014/2015 Special Assessment refund application.
2. Submit the following documentation for each household member who received income in 2013.
 - a. Complete and sign copy of 2013 Federal Tax Return (Form 1040) with attached schedules.
 - b. 2013 Social Security and SSI Benefit Statements. Please obtain a copy from the nearest Social Security Office or call 1-800-772-1213. You must submit copies of SSA and SSI Benefits if you receive both.
 - c. 2013 Retirement Benefit/Pension Statement.

Other supporting documentation includes W-2 Forms, banks' interest statements, rent receipts, AFDC verification, and other award letters.

For each household member who had no income in 2013 and who is 18 years or older, you must submit a No Income Affidavit. Please contact the Revenue Division for the form.

3. Submit proof of payment of the assessment with the LLAD refund application.

Proof of payment can be any of the following:

- a. A copy of the cancelled check (front and back) paid to the Alameda County Tax Collector's Office.
- b. A paid receipt issued by the Alameda County Collector's Office.
- c. A copy of your 2014/2015 Property Tax Statement stamped paid by the Alameda County Tax Collector's Office.

This procedure must be followed each year. Staff will continue to make every effort to handle each refund as expeditiously as possible. The refund check will be mailed to you within 30 days after your application is approved.

If you require additional information, please contact the Revenue Division at (510) 238-3789. Or, visit our office between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday.

OFFICE LOCATION/MAILING ADDRESS

City of Oakland
Revenue Division
250 Frank Ogawa Plaza, Suite 1320
Oakland, CA 94612

- Notes:
- 1) Owners of multi-family units must submit copy of 2013 Federal Tax Return (Form 1040). If exempt or did not file a return, proof should be provided.
 - 2) Proof that both installment payments for the property tax were made should be submitted to our office on or before June 30, 2015.